



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER

JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
October 21, 2020
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular Meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Street, Suite 205, Murrieta, CA on October 21, 2020. The meeting was held electronically by Zoom. The meeting was called to order by Vice President Adams at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Michael Adams, Vice President
Robert D'Alessandri, Treasurer
Raymond Johnson, Director

Directors Absent:

Mariann Byers, President
Debbie Roberts (Ardolino), Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Steve Libring, District Traffic Engineer
Jessica Richards, Administrative Assistant

The flag salute was led by Vice President Adams.

B. SHERIFF

Deputy Perez presented the Sheriff's Report for October 2020 and updated the Board on traffic control enforcement and recent trespassing in the community. He advised that

residents could file a 602 Letter with the County of Riverside; this will give Sheriff Deputies the authorization to remove or arrest trespassers when residents are not present. The written report is on file with the District office.

C. PUBLIC COMMENT

There was no public comment.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

Motion was made by D'Alessandri, seconded by Johnson, to approve the Consent Calendar as follows:

1. Minutes of the September 16, 2020 Regular Board Meeting
2. General Fund Claims for September 2020
3. Sheriff's Special Tax Claims for September 2020
4. Purchase Order No(s): 2020-03

The motion carried unanimously.

F. ENVIRONMENTAL SERVICES REPORT

Alex Braicovich, Senior V.P. with CR&R presented a power point presentation on the CR&R Fire Mitigation Plan. He discussed Preventative Measures, Reviewed Fire Mitigation Units, the Fire Plan and Prevention.

G. ROADWAY RECONSTRUCTION PROJECTS

SANDIA CREEK / VIA VAQUERO (FEMA)

Engineer Hunt reported that the Environmental Assessment project manager gave an update and final reports are nearing completion. Due to Covid-19, many of the State's environmental workforce have been reassigned temporarily. This results in an additional four (4) to five (5) months to complete the process. Once complete, specifications will be brought to the Board for approval to begin construction.

SLURRY SEAL PROJECT AT VARIOUS LOCATIONS

Engineer Hunt reported that the pre-construction meeting was completed. October 29, 2020 is the expected start date of the project. Hunt advised that contractor estimates eleven (11) days of slurry sealing the streets, at the same time the subcontractor will complete pavement repairs. Striping and marking begins after the repairs and slurry. The total project is expected to be completed by early December.

BUENA VISTA RECONSTRUCTION PROJECT

Engineer Hunt reported that final Environmental Assessment should be completed by next spring. Hunt stated that the Board has not approved construction for this project, only authorized environmental work. Once the Environmental Assessment is completed; he will provide the Board with a construction cost estimate update for this project and potential funding sources. At that time, a project can be put out to bid to award a contract.

H. TRAFFIC SAFETY

Traffic Engineer Libring presented a power point presentation reporting that missing signs for road closures were re-installed. Also, at the request of the District the County did restripe De Luz Road, and also included Rancho California Road.

I. COMMITTEE REPORTS

Engineering Committee

Director Adams reported that at their October meeting, the Engineering Committee discussed the matters presented by Engineer Hunt earlier in this meeting. He reported that Michelle Tollette, the environmental consultant from UltraSystems gave a report and discussed the reasons for delays. Director Adams also reported that Ron Stein gave the Committee an update in more detail on the 2020 roadway reconstruction project soon to be underway.

Finance Committee

Director D'Alessandri reported that the Finance Committee did not meet for the month of October.

Legislative Committee-AB 421

General Manager, Emmons reported that the Committee is developing a strategy for working with the county, in parallel with the state in 2021.

J. GENERAL MANAGER REPORTS

General Manager Emmons announced that the District will be mailing out the 2020 Newsletter to the community.

K. LEGAL COUNSEL MATTERS

Ward Simmons announced the need for a Closed Session to discuss a legal matter.

The Board adjourned to Closed Session.

L. CLOSED SESSION


Conference with Legal Counsel-Anticipated Litigation

- Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: (1) [Accident on Los Gatos Road]

The Board returned to open session. There being no further business, the meeting was adjourned at 6:42p.m.

Michael Adams, Vice President
De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District